

Kelly Letourneau

Curriculum Vitae — 2025

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EDUCATION & TRAINING

BFA, Drama (Focus in Musical Theater), New York University Tisch School of the Arts, 2016

Certificate, Shakespeare in Performance, Royal Academy of Dramatic Arts, 2015

Fiasco Theater's 6 Week Conservatory, 2019

Primary Stages Einhorn School of Performing Arts (ESPA)

Fundamentals of Playwriting, 2020

The Artistic Statement, 2021

Directing Shakespeare, 2021

First Draft, 2022 & 2023

Rewriting the Draft, 2024

Screenwriting, 2024

TEACHING: College-aged & Professionals

Workshop, Shakespeare Academy @ Stratford | PUTTING IT TOGETHER: BUILDING A CAREER IN THE THEATER, 2020

- Developed and taught a two-part workshop for emerging and early career artists to develop and distill their own artistic statement and align their creative and business pursuits.

Freelance Coaching, Dialect & Audition, 2017–Present

- Specializing in English and Irish dialects
- Provides audition coaching to help actors find grounded, empowered choices within monologues or sides

TEACHING: Students Under 18

Teaching Artist, Hudson Valley Shakespeare Festival, 2018–2020

- Collaborated with co-teaching artist to develop residencies specific to a school's needs and to supplement touring performances of Shakespeare's plays

Teaching Artist, Mountview Middle School (Wachusett Regional School District), 2017–present

- Created and led "Shakespeare: An Actor's Best Friend" to 8th grade English students
- Provided digital materials during the pandemic

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Teaching Artist, Roxy Regional Theatre's School of the Arts, 2018

- Scene Study for High School Students
- Improv and Theater Games for students ages 8 to 18
- Adapted HANSEL & GRETEL into a play to feature over 50 kids in speaking roles

PROFESSIONAL ARTISTIC ADMINISTRATIVE APPOINTMENTS

Creative Operations Associate, Octopus Theatricals, Winter 2021–present

- Company Manager for a large portfolio of projects, including Bill Irwin's *ON BECKETT*, Patrick Page's *ALL THE DEVILS ARE HERE*, Delanna Studi's *AND SO WE WALKED*, Dianne McIntyre Group *IN THE SAME TONGUE*, [and more](#).
- Provides Stage Management and Production Assistant support on internal projects in development
- Built and manages internal databases to track stakeholders, funding, and interest in projects
- Provides administrative support to a team of 5, on projects ranging from experimental to commercial

Communications & Development Associate, Fiasco Theater, 2022–present

- Develops and executes communication strategy for Fiasco Theater, including productions and training programs
- Oversees and designs production of communication materials like website content, eblasts, social media posts, brochures, and training materials
- Cultivates relationships with key stakeholders, manages execution of annual gala, and cultivates donor relations

Operations Associate, Producer Hub, 2022–2024

- Developed and managed fiscal sponsorship portal for use by over 85 fiscally sponsored projects
- Provided fiscal sponsorship management to projects, including sending bi-monthly donation reports
- Managed internship program, from application, interviews, and working hours of interns
- Featured as an ambassador for the company on social media

Education Manager, Primary Stages Einhorn School of the Performing Arts, 2019–2022

- Managed Student registration, enrollment, payment, classroom logistics, and daily operations for all ESPA classes (more than 200 students in 25 classes per semester)
- Facilitated auditions for new acting students & helped students of all disciplines (acting, playwriting, and directing) select class best suited for their growth
- Planned, hosted, and produced interviews and classes with guest artists, patron events, play readings, and student performances (via Zoom 2020-2022)
- Created materials and managed Virtual Student Matinee Program and TEENWRIGHTS residencies for NYC Public Schools
- Managed Primary Stages Internship and ESPA's Work Study Programs
- Drafted and Executed instructors' LOAs

Education & Community Outreach Director, The Mighty Quinn Foundation, 2018–2019

- Expanded organization's season from summer to year-long, by producing an educational touring production and accompanying workshops for middle and high school students
- Managed outreach and school bookings

Program Coordinator, Shakespeare Academy @ Stratford, 2016–2019

- Designed and managed daily schedule of master classes and rehearsals for a 6-week residential actor training program
- Supervised marketing, advertising, and student recruitment in collaboration with Artistic Director and Board
- Served as primary staff liaison to the Board, making policy recommendations and providing avenues for Board participation in season and long-term goal execution

DIRECTING

<i>A CHARLES DICKENS CHRISTMAS</i>	Roxy Regional Theater	December 2024
<i>THE JUMP SHOT</i> by Stephen Shore	Windhover Center for the Performing Arts	August 2023
*World Premiere Production		
<i>SERIALS: EGG QUEST</i>	The Fled at The Flea Theater	March & April 2024
<i>A MIDSUMMER NIGHT'S DREAM</i>	The Mighty Quinn Foundation	2018 & 2019
<i>(Cut & adapted play into a 5-person educational touring production)</i>		

PLAYWRITING

The Case of Annie Kelly

Recipient of New York City Artist Corps Grant, 2021
29-Hour AEA Reading directed by Mélisa Annis
Currently seeking production

The Awakening by Kate Chopin

Currently seeking production

Go Bold & Go Home: A 30 Years Young Cabaret

Accepted as part of Moonlight Series at The Tank, January 2024
Premiered October 2023 at White Room in Worcester MA

Massage Play: A Two-Hander

A play about a workaholic's path to healing.
Currently in development

HANSEL & GRETL

Production at Roxy Regional Theatre, 2018
Adapted the classic story for Roxy Regional Theatre's School of the Arts Program, featuring speaking roles for over 50 kids

PRODUCING & OTHER MISC THEATER WORK

Producer, *DEAR JOHN* by Rachel Lin, Multiple Productions, 2022 & 2023

Brick AUX, December 2023, directed by Nana Dankin

IRT Theater, December 2022, directed by Lindsey Hope Pearlman

Producer, *SPARE RIB* by Winter Miller, New York Society for Ethical Culture, 2023

One-night reading and fundraiser to raise money for Keep Our Clinics, directed by Jo Bonney and hosted by Samantha Bee.

Assistant to Playwright, *DRACULA* by Kate Hamill, Classic Stage Company, January 2020

World Premiere Production, directed by Sarna Lapine

Stage Manager, *bad chinese daughter* by Alex Lin, THE COOP, Workshops 2021 & 2022

Directed by Chay Yew

Founding Company Member, The Mighty Quinn Foundation's Alumni Company, 2015

- Produced, adapted, co-directed, and performed in a touring 4-person *ROMEO & JULIET*

ACTING

NEW YORK THEATER

REPLY ALL

Megan

Clubbed Thumb, *dir. Nemuna Ceesay*

THE APPLE BOYS

Hank understudy* / Dance Captain
*performed the role

HERE Arts Center, *dir. David Alpert*

MIDSUMMER

Hermia / Starveling

Tiltyard, *dir. Sara Holdren*

REGIONAL THEATER

THREE SISTERS

Natasha

Two River Theater, *dir. Sara Holdren*

PRIDE AND PREJUDICE

Lydia / Lady Catherine

Playhouse on Park, *dir. Jason O'Connell*

MS. HOLMES & MS. WATSON - APT 2B

Dr. Joan Watson

Playhouse on Park, *dir. Kelly O'Donnell*

COMPLETE WORKS OF JANE AUSTEN, ABR.

Charlotte

Theater at Monmouth, *dir. Adam P. Blais*

CYMBELINE

Queen / Belarius

Theater at Monmouth, *dir. Kristin Clippard*

MUCH ADO ABOUT NOTHING

Margaret

THTRep, *dir. Brendon Fox*

TWELFTH NIGHT

Malvolio

Theater at Monmouth, *dir. Zane Alcorn*

DAMES AT SEA

Ruby

Roxy Regional Theatre

CONCERTS / READINGS

A VALENTINE FOR SONDHEIM

Dot ("Move On" from *Sunday...*) Fiasco Theater, *dir. Ben Steinfeld*

PARADISE LOST

Narrator

HVSF2, *dir. Sara Holdren*

THE APPLE BOYS

Hank

The Public Theater, *dir. David Alpert*

THE MAN WHO CAME TO DINNER

Daisy Stanley

Fiasco Theater, *dir. Jessie Austrian*

NATIONAL TOUR

LAURA INGALLS WILDER

Laura

ArtsPower, *dir. Andrew Dawson*

TRAINING

NYU Tisch School of the Arts — BFA Drama

Acting: Kent Gash, Rob Clare, Orlando Pabotoy, Michele Shay, Paul Whitthorne, Jack Hofsiss

Song Performance: Michael McElroy, Eden Espinosa, Jen Waldman, and Brian Hill

Singing: Jill Edwards and Andrea Green

Speech: Dawn-Elin Fraser, Steven Eng, Tovah Close, and Raife Baker

Dance (Tap, Jazz, Ballet): Byron Easley, Dell Howlett, and Barry McNabb

Royal Academy of Dramatic Art in London, Shakespeare in Performance

Fiasco Theater: 6 Week Conservatory

Jessie Austrian, Noah Brody, Ben Steinfeld, Zachary Fine, Liz Hayes, Annie Piper,
and Navarra Nory-Williams

The Lucid Body House – Fay Simpson, Thiago Felix

Acting Coaching – Joanna Gleason, Brian McManamon, and Gabra Zackman

SPECIAL SKILLS

Proficient Sight Reader, Stage Combat (Certified Hand-to-Hand by DAI, experience with Broad Sword), Capoeira, Basic Puppetry, ukulele, IPA, Dialects (American Theatre Standard, RP, Dublin, Popular London), NY Driver's License, Passport.